**SDMC Minutes**  Date: November 1, 2024

PLC Guiding Questions

* **C**-What do we want our students to learn?
* **A**-How will we know they have learned it?
* **R**-How will we respond when a student does not meet mastery?
* **E**-How will we respond when a student exceeds mastery/expectation?

**Materials to bring to meeting**: Laptop, calendar

**Recorder: Ms. Fraga**

**Meeting location: Room 106**

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| **Members Present** | | |
| **1. Mr. Rivas** | **5. Ms. Reyes** | **9.** |
| **2. Ms. Fraga** | **6.** | **10.** |
| **3. Mr. Mwapea** | **7.** | **11.** |
| **4. Ms. Montecillo** | **8.** | **12.** |

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| **Action Items** | **Minutes/Notes** |
| Review progress on Campus Improvement/Action Plan.  Follow-up minutes to a meeting held on October 17. | For the upcoming PD on November 8, the district requires 4 hours of training. During that time block, the administration will communicate the campus goals and actions.  **Key Action One** is addressing the needs of students with disabilities and EB students. The district concerns center around meeting the needs of those students. The visits this morning indicated there need to be more checks of understanding and more addressing misunderstandings. Mr. Rivas communicated the need for the curriculum department to better scaffold the district slide decks and lessons for EB students based on these three levels: intensive, intermediate, and light.  CBI (content-based instruction) training has been requested, including modeling.  The goal is for 100% of the teachers to be in compliance with the success indicators of Key Action One by June 2025.  For **Key Action Two**, teachers are collecting information with MR Strategies, but they need to use that information to make adjustments. DOLs need to be administered faithfully.  For **Key Action Three**, the school needs to improve math and English Language Arts achievement. This includes Summit K12 and Saturday Tutorials. However, the steps being taken don’t show enough attention to adjusting lesson plans and lesson delivery.  For **Key Action Four**, the lagging indicator is designed to increase the percentage of students that are College, Career, and Military Readiness at graduation. Seniors impact this percentage even if they don’t graduate.  **Question:** Who is going to register for College Bridge?  **Answer:** This is not clear. Probably Ms. Rosa.  **Question:** If a student is already getting CCMR credit for AP Spanish, do they need to be in College Bridge?  **Answer:** They have completed the CCMR credit if they got a 3 or higher, but it is in their best interest to take College Bridge for college credit. |
| STAAR December administration | There are a number of students who need to be fully prepared for the December STAAR administration. If they have Special Provision for English 1 and are scheduled to test English 2, they will have to take both tests.  The retester list needs to be checked to make sure nobody has been missed.  The only waivers that are likely to be seen at this point are those who tested in other states or countries as well as those assigned Special Provision. |
| Miscellaneous | Students have shared concerns with Ms. Montecillo about teachers who are lashing out at students. These students are sensing stress from the teachers, and they are sharing with Ms. Montecillo that they want to self-harm or stop coming to school.  **Suggestion:** Do some simulations during Homeroom with visitors to help the students become more comfortable.  **Response:** That is a possibility. This will also be something that needs to be addressed with teachers as they tighten up on instruction. Explaining to the students what the district expectations are could be very helpful. |
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**Meeting Norms:**

**Be on time, start on time, and end on time.**

**Practice individual and shared accountability for our work.**

**Collaborate-work together and share ideas.**

**Be present and engaged during PLC and Professional Development work.**

**Focus on solutions: address root causes.**

**Establish clear objectives and goals (ambitious and realistic)**